



YEARLY STATUS REPORT - 2022-2023

Part A	
Data of the Institution	
1.Name of the Institution	GOVT. NAVEEN GIRLS COLLEGE, BAIKUNTHPUR, DIST - KOREA, C.G.
• Name of the Head of the institution	Dr. Ranjana Neelima Kachhap
• Designation	Principal Incharge and Assistant Professor of Economics
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	07836233630
• Mobile no	9425256687
• Registered e-mail	navingirls.bkp@gmail.com
• Alternate e-mail	iqacgirls.bkp@gmail.com
• Address	Govt. Naveen Girls College Baikunthpur, Talwapara Road, Baikunthpur, Distt- Korea (C.G.)
• City/Town	Baikunthpur
• State/UT	Chhattisgarh
• Pin Code	497335
2.Institutional status	
• Affiliated /Constituent	Affiliated
• Type of Institution	Women
• Location	Rural

• Financial Status													
• Name of the Affiliating University	Sant Gahira Guru University, Ambikapur, Distt- Sarguja (C.G.)												
• Name of the IQAC Coordinator	Dr. Sumit Kumar Dey												
• Phone No.													
• Alternate phone No.													
• Mobile	9826189958												
• IQAC e-mail address	iqacgirls.bkp@gmail.com												
• Alternate Email address													
3.Website address (Web link of the AQAR (Previous Academic Year))	https://www.govtngcbkp.com/Content/AQAR%202021-22_48_75.pdf												
4.Whether Academic Calendar prepared during the year?	Yes												
• if yes, whether it is uploaded in the Institutional website Web link:	https://www.govtngcbkp.com/Content/Academic%20calendar%202022-23_58_25.pdf												
5.Accreditation Details													
<table border="1"> <thead> <tr> <th>Cycle</th> <th>Grade</th> <th>CGPA</th> <th>Year of Accreditation</th> <th>Validity from</th> <th>Validity to</th> </tr> </thead> <tbody> <tr> <td>Cycle 1</td> <td>B</td> <td>2.22</td> <td>2022</td> <td>08/03/2022</td> <td>07/03/2027</td> </tr> </tbody> </table>		Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to	Cycle 1	B	2.22	2022	08/03/2022	07/03/2027
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to								
Cycle 1	B	2.22	2022	08/03/2022	07/03/2027								
6.Date of Establishment of IQAC	28/11/2016												
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,													
<table border="1"> <thead> <tr> <th>Institutional/Department /Faculty</th> <th>Scheme</th> <th>Funding Agency</th> <th>Year of award with duration</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>NA</td> <td>NA</td> <td>NA</td> <td>NA</td> <td>NA</td> </tr> </tbody> </table>		Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	NA	NA	NA	NA	NA		
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount									
NA	NA	NA	NA	NA									
8.Whether composition of IQAC as per latest NAAC guidelines	Yes												
• Upload latest notification of formation of	View File												

IQAC		
9.No. of IQAC meetings held during the year	3	
<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes	
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	No File Uploaded	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
<ul style="list-style-type: none"> If yes, mention the amount 		
11.Significant contributions made by IQAC during the current year (maximum five bullets)		
1. Alumni association, Govt. Navin Girls College Baikunthpur which is situated at 240 Talwapara, Block Baikunthpur & District Korea C.G. was registered on 28/10/2022 under the Societies Registration act 1973 (No. 44 of 1973) whose Registration number is 122202224875.		
2. The KOHA software has been installed in the library of the college as per the rules and the benefits are being availed by all the officials and students of the college.		
3. The subscription of N-List was completed as per rules in the college library, the benefit of is currently being availed by the officers employees and students of the college.		
4. With the aim of promoting the quality of education and the use of ICT, a high quality digital white Board was purchased and installed in the classroom and for the purpose of teaching - learning, it is continuously being used by teachers and students.		
5. With the aim of creating high quality academic and non-academic environment and all-round development of the girl students on 13-02-2023 at Shri Sai Baba Adarsh mahavidyalaya, Ambikapur C.G. An MOU agreement was signed and a workshop on IPR was also organized under joint auspices.		
12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards		

Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
<p>1. The syllabus of all the subjects of all the classes will be completed on time through regular offline mode classes and as per requirement online classes will also be organized as per requirements.</p>	<p>1. The entire course was completed on time through regular offline and online classes (as required).</p>
<p>2. After admission introduction conference of all the newly admitted girl students will be organized through orientation program and information about the entire code of conduct related to college and higher education will be provided to all the girl students by the principal and teacher.</p>	<p>2. A welcome ceremony was organized for all the newly admitted students and information about code of conduct was given by the principal and teacher.</p>
<p>3. ICT with the aim of promoting it, a digital board will be purchased and along with its formal training will be organized for academic staff. Classes and seminars etc. will be organized through it. And classes, internal informative workshops and seminars will also be organized throughout the year through the interactive Flat Panel which was purchased through DM fund during the previous academic session.</p>	<p>3. ICT with the aim of promoting it, a digital board was purchased and along with its formal training was organized for academic staff. Classes and seminars etc. were organized through it. And classes, internal informative workshops and seminars was also organized throughout the year through the interactive Flat Panel which was purchased through DM fund during the previous academic session.</p>
<p>4. The academic calendar of session 2022-23 of the college will be prepared keeping in mind the academic calendar received from the State Government and the university and will be followed as per the rules and guidelines.</p>	<p>4. The academic calendar of session 2022-23 of the college was prepared keeping in mind the academic calendar received from the State Government and the university and it was followed as per the rules and guidelines.</p>

<p>5. Separate time tables will be prepared for slow learners and advanced learners and it will be followed seriously.</p>	<p>5. Separate time tables was prepared for slow learners and advanced learners and it was followed seriously.</p>
<p>6. For the overall development of the college, all the committees, cells for the session 2022-23 will be formed as per the rules and through them various academic and intellectual programs will be organized throughout the year.</p>	<p>6. For the overall development of the college, all the committees, cells for the session 2022-23 were formed as per the rules and through them various academic and intellectual programs were organized throughout the year.</p>
<p>7. According to the pre-determined time table the internal examinations will be conducted for all the classes. And internal monthly assessment will be done along with providing their internal assessment feedback and necessary academic guidelines will be provided.</p>	<p>7. According to the pre-determined time table the internal examinations were conducted for all the classes. And internal monthly assessment were done along with providing their internal assessment feedback and necessary academic guidelines were provided.</p>
<p>8. Under the menti-mentor action plan, the problems of the girl students will be short out and solved by all the teachers and necessary actions will be taken to strengthen them mentally.</p>	<p>8. Under the mentee-mentor action plan, the problems of the girl students were short out and solved by all the teachers and necessary actions were taken to strengthen them mentally.</p>
<p>9. For the objective of uniformity, the dress code has been implemented for all the girl students of the college in the last academic session 2021-22. It will be followed also in this academic session 2022-23 with keeping in mind the financial condition of the girl students.</p>	<p>9. For the objective of uniformity, the dress code has been implemented for all the girl students of the college in the last academic session 2021-22. It was followed also in this academic session 2022-23 with keeping in mind the financial condition of the girl students.</p>
<p>10. It will be ensured that maximum number of eligible girl students benefited from the scholarship schemes of the</p>	<p>10. It was ensured that maximum number of eligible girl students benefited from the scholarship schemes of the government.</p>

government.	
11. A total number of four value added courses will be run by various department at the college level and examinations will be conducted after the completion of the course. Certificates will be distributed to the passed students.	11. A total number of four value added courses were run by various departments at the college level and examinations were conducted after the completion of the course. Certificates were distributed to the passed students.
12. Various activities of creating art work from waste will be conducted by the students in the previously established Environmental laboratory under the theme of 'Best of the waste'.	12. Various activities of creating art work from waste were conducted by the students in the previously established Environmental laboratory under the theme of 'Best of waste'.
13. Under the college skill development centre, there will be provision for training of students to prepare several art works and a platform will be provided to the students for self employment by selling the artifact.	13. Under the college skill development centre, a training of students was organized to prepare several art works and a platform was provided to the students for self employment by selling the artifacts.
14. The main examination of the academic session 2022-23 will be successfully conducted in three shifts on offline mode as per the instructions received from the University and higher education Department of the state Government.	14. The main examination for the academic session 2022-23 was successfully conducted in offline mode.
15. The college will bear 50 percent of the fees charged by college teachers for publishing their research paper.	15. The college will provided 50% funds for the publication of research papers by the college teachers.
16. During the Session curriculum text books of all classes and reference books as per requirement will be purchased for college library due to which the studies of the	16. Necessary text and reference books of all the classes were purchased in the college library as per the requirements due to which the studies of the students were completed

students would be completed smoothly.	smoothly.
17. To maintain cleanliness and greenery of the college, a committee will be constituted under whose direction the cleanliness of the college will be inspected from time to time and the shortcoming will be resolved accordingly.	17. The cleanliness and greenery committee constituted in the college. It inspected the cleanliness of the college time to time and the deficiencies were removed as per requirement.
18. The canteen that will be temporarily closed during the covid-19 pandemic will be reopened and its proper operation will be completed throughout the session.	18. The college canteen was reopened and it was operated properly during session.
19. A blood donation camp will be organized in the college under Red cross.	19. A blood donation camp was organized in the college under Red cross in which the principal and other girl students donated blood.
20. A Massive camp will be organized under the SVEEP Program for voters awareness.	20. Under the SVEEP Programme a massive camp was organized in which many Voters were made aware.
21. Unit test, half - yearly and pre- final examinations will be conducted in all classes.	21. Half yearly and pre-final examinations were conducted successfully.
22. A Seven day NSS Special camp will be organized in village khodri from 2nd to 8th January.	22. Seven days special camp of NSS was successfully completed in khodari village from 2nd January to 8th January.
23. During the academic session 2022-23 the following development will also be made in the basic infrastructure of the college. Sheds 1. For smooth drainage of rain weather the piping system will be installed from the roof of the college to the ground level. 2. The chairs	23. 1. The piping System work was completed successfully. 2. The repair of the damaged chair and desk was completed smoothly. 3. The Shade arrangement have been completed in the college and LED high power lights were installed in it. 4. Drip irrigation system for plants in

<p>and desks of these classrooms which was damaged in the college will be repaired and made ready for re-use. 3. The college will build an arrangements of sheds on the stage for better conduction cultural and intellectual programs in all weather and LED high power lights will be installed for adequate lighting on stage. 4. Drip irrigation system will be installed for automated water irrigation of pots and plants in college garden. 5. The length and breadth of the main stage of the college will be permanently increased so that the upcoming cultural and intellectual programs can be conducted smoothly. 6. A vermicompost pit will be arranged in the college. 7. Additional curtains and costumes will be purchased for smooth conduction of cultural programs.</p>	<p>the college has been completed. 5. The work of increasing the length and width of the college stage was completed. 6. The arrangement of vermicompost pit was completed in the college. 7. The work of purchasing curtains and costumes was completed.</p>
<p>24. The following works will be done during the session 2022-23 for the development of college infrastructure. 1. Two computer sets will be purchased with printer. 2. A digital white board will be purchased for teaching purpose.</p>	<p>24. 1. The purchase of two computers along with printer was completed. 2. The purchase of a digital white board was completed.</p>
<p>25. A treadmill will be purchased to expend the gymnasium related facilities in the college.</p>	<p>25. A treadmill was purchased for the gymnasium in the college.</p>
<p>26. Energy audit and green audit work will be completed in the college.</p>	<p>26. Energy audit and green audit was completed in the college.</p>
<p>27. A large scale tree planting program will be conducted in the</p>	<p>27. A large scale plantation program was conducted in the</p>

college.	college.
28. During the session 2022-23 a Employment fair will be organized by the career Development and placement cell formed in the college through which current and former girl students will get employment opportunities.	28. A Job/Employment fair was organized by the career Development and placement Cell in the college.
29. A workshop will be organized on the subject of Intellectual Property Rights and a career guidance program will also be organized.	29. A workshop on the subject of Intellectual property Rights was organized in the college.
30. During the session, MOU will be signed with any other academic institution which is accredited by NAAC for atleast NAAC B++ rated and joint programs will be organized.	30. MOU signed with Shri Sai Baba Adarsh College Ambikapur C.G. (NAAC B++ rated) and a workshop was organised in the college.
31. AQAR Related to the academic session 2021-22 will be successfully uploaded in the NAAC portal on or before 31 December 2022.	31. AQAR related to the academic session 2021-2022 was successfully uploaded in the NAAC portal.
13. Whether the AQAR was placed before statutory body?	No
<ul style="list-style-type: none"> Name of the statutory body 	
Name	Date of meeting(s)
Nil	Nil
14. Whether institutional data submitted to AISHE	
Year	Date of Submission
2022-23	23/02/2024
15. Multidisciplinary / interdisciplinary	

New guidelines have been issued by the UGC on the basis of the National Education Policy (NEP) 2020, in which it was already told that under this new education policy, students will not only get a chance to do more than one course, but certificates of both the courses will be valid. Our college is ready for implementation of provisions of multidisciplinary education. Currently there are four programs running in our college i.e. B.Com., B.A., B.Sc. and M.A. sociology, and for all above programs we are ready to provide study facility to the students by physically attending the classes in college or in online mode as per their convenience. For the implementation of multidisciplinary education, all the work will be done as per the guidelines of the university and state higher education department. We are ready to collaborate with other educational institutions as per requirement. In this regard, the guidelines of the UGC, the guidelines received from our affiliated university and the state higher education department will be given to the students and teachers by arranging separate counselling system. Orientation programs also will be organized through experts.

16.Academic bank of credits (ABC):

Academic bank of credits is a virtual store-house, which will keep a record of every student's data. For this, colleges and universities will have to register themselves in the Academic Bank of Credit Scheme. After this the data of every student studying there will start being stored. If a student leaves studies in the middle, then he will be given certificate, diploma or degree according to the time period. For the implementation of academic bank of credit system in our college, we shall follow the guidelines of university. We have all facilities related information and communication technology so we shall not face any problems to keep the records of all the students.

17.Skill development:

For skill development, a value added course on the topic 'Arts and Craft' had been running in the session 2022-23. designing, stitching, weaving are included in it. Environment lab was developed in college which is also developing skills of creating useful things from waste under 'Best of waste' theme. We also celebrate Yoga day to promote life skill of health management in students. For the future, we are ready to do MOUs with other educational institutions and companies. For the skill development, Number of project works and field visits and value added courses will be increased in future. Through survey among students, we will try to know about field of interest of the students for their skill development. and as per circumstances the implementation will be

done by us.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Goveernment Naveen Girls College is fully dedicated for our national language hindi and our regional language chhattisgarhi and sargujiha. Our college is situated in a tribal area and maximum student studying here are came from village. Hindi is the of study for most of the students as most of the students can understand hindi language preferably. So, maximum instruction in our college is given in hindi language but some students also belongs to english medium also. So classroom teaching is conducted in bilingual mode (hindi and English). Most of books available in library is in hindi medium. Hindi, chhattisgarhi, sargujiha and english is used in all the cultural programmes organizes in our college. Specially the drama and skits are presented in chhattisgarhi dialect. Online classes are done in hindi and english medium.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Since very beggining of the college (2007) our teaching learning methodology is fully focussed on outcome based education. The best example of this, many girls students are living their lives with pride by getting respectable posts through various jobs in government and non government sectors. We do not only teach them to pass the university exam but also teach to overcome the difficulties of life. Our teaching method is very sensitive which is fully centered to provide all type of knowledges to the students which is very helpfull to achieve target by them. Our teaching method is such that, the students can focus more on their learnig level. We follow all the instructions about teaching learning of state higher education department and affiliating university.

20.Distance education/online education:

There is provision of distance education as university give apportunity to study as non collegiate students in B.A., B.Sc., B.Com. and M.A. sociology. This system is based on self study. Besides, during covid 19 lockdown online classes are conducted in all subjects. Some teacher still teaching with youtube recorded lectures. We have very well equiped ICT smart class and we are fully ready to start distance and online education system for the students as per the norms of UGC. Through distance education, we are ready to provide such a system that can help such people who can not attend college regularly for study and unable to participate in regular full time programs. If university allows then we are also able to arrange a better online eduacation for the employed peoples.

Extended Profile

1.Programme

1.1	122
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2.Student

2.1	952
Number of students during the year	

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2	259
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	View File

2.3	219
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	View File

3.Academic

3.1	4
Number of full time teachers during the year	

File Description	Documents
Data Template	View File

3.2	11
Number of sanctioned posts during the year	

File Description	Documents
Data Template	View File

4.Institution

4.1	13
Total number of Classrooms and Seminar halls	
4.2	16.67
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	5
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

During the session 2022-23, the curriculum followed here was chalked out by the university. A basic academic calendar was provided by higher education department, government of chhattisgarh. A detailed academic calendar was also prepared by our college including instruction of higher governing authority. College maintained an academic calendar for the session which described the academic & co curricular activities in detail. The plan of the syllabus was discussed with all the academic staff in a meeting. Teaching plan through daily dairy was prepared in detailed and divided the syllabus amongst all the faculties of all department. Teachers have recorded of the topic taught, various method of teaching, method of measuring the outcome. For effective presentation of certain difficult topics, it was presented with the help of smart classroom. The time table commitee members formulated time table for each subject ensuring optimum deployment of time of the teachers and students. Proper notice were displayed on notice board for unit tests and assignments and conducted timely. Assignments was alloted to the students to enhance their learning ability. The post

graduation program in sociology followed the choice based credit system (CBCS). The whole pattern was described to the students through a workshop. Following the CBCS pattern, assignment, seminar, project work, field work and dissertation were organised for practical approach. In post graduate classes students were encouraged to explore the departmental library for enhanced learning experience. In CBCS pattern all the activities were done was chalked out in a CBCS activity calender.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://govtngcbkp.com/College.aspx?PageName=Academic%20Calender

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

During the sessionn 2022-23, our college chalked out its academic calendar on the basis of instruction of higher education department of chhattisgarh government. The academic calender included the admission process, total number of working days, date of commencement of teaching, dateof completion of the syllabus, schedule of internal exam etc.The academic calendar mentioned various internal assessment i.e.three unit tests, one half yearly & one pre -final exam. Besides the subject teachers may also conducted class test and oral questionnaires after completing a chapter. The annual exam was organized by the university. Therefore in the academic calendar a tentative schedule was mentioned. To check whether the calendar, has been followed time to time staff council meeting to check the progress, find out difficulties and solved them . This way all the activities of CBCS's maintained in the calendar, is inspected by the Principal from time to time and makes sure that its being followed. In the academic calendar, often classes representatives were called in for a short time meeting & matters discussed and analyzed. All the holidays declared by CG government was taken into acccount and standard number of classes were determined.Two separate calendar of NSS activities for the year & the cultural & sports activities were prapared. Academic calendar clearly maintions theory classes, practical work, project work, field work etc were clearly shown.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://govtngcbkp.com/College.aspx?PageName=Academic%20Calender

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

1

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

4

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

229

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment**1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum**

During the session 2022-23, the subjects taught in the college included professional ethics, gender inequality, human values, environmental topics. Apart from this issues related to the gender equality and human values and environment discussed in detail with students in humanities subjects like economics, Hindi literature and sociology. In the under graduate classes of B.A., B.Com, B.Sc all the students were required to study and passout theory and practical exam of environmental science. Therefore, in all classes environmental studies was taught. Under environmental studies along with definition of environment and ecology, types of pollution, its treatment and solution were studied in detail. From the responsibility of planting trees to their conservation as a practical work, the girl students were also aware of the responsibility for the environment. Besides in environmental studies the students were given training to make useful things out of waste materials. For this work they were motivated & encouraged. Ther was a

written code of conduct to assimilate the professional ethics into its functioning. There was guest lectures organized for the professional skills of the students. Along with this the NSS & cultural unit of the college arranged lectures & seminar on these topics. Besides on various occasions as communal harmony day, youth festival, constitution day, women day etc. Essay competitions on these topics were organized to make students active and aware to participate and win certificates.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

5

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

371

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

B. Any 3 of the above

File Description	Documents
URL for stakeholder feedback report	https://govtngcbkp.com/College.aspx?PageName=Feedback%20Analysis
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://govtngcbkp.com/College.aspx?PageName=Feedback%20Analysis

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

404

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

358

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Our Institution is situated in a rural area, during the session 2022-23, there was many girls came from remote areas. The teachers made all efforts to bring out their academic and co-curricular and extracurricular talents. Teachers detected slow learners and advance learners on the basis of previous exam result & active participation in teaching learning activities. Grasping abilities were also observed and they were enlisted separately. Mostely we conducted inclusive classes with keeping in view both type of learners.

For Slow Learners:- special provisions were made by drafting a subject wise time table to be followed by teacher. During this all the difficult topics were marked out & repeated several times. Previous exam papers were solved in class for practice. - All the difficult topics were explained through ICT, YouTube, videos etc. - Subject teachers prepared separate daily-dairy for slow learners according to convenience for extra class. All the slow learners were asked to solve the past there years University question papers. Along with this slow learners are motivated and encouraged to participate in sports & co - curricular activities.

For Advance learners :- We brought out bright students in the forefront. - 1. Reference books & other study materials were provided for advance study. 2. Through several motivating episodes they were encouraged for higher targets. 3. Every department organized departmental programs to encourage them. 4. In the effort to enrich them academically, they were given additional notes and extra assignments.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
952	4

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

During the sesion 2022-23, The teaching learning process was committed to ensure the over all development of the students. The practical classes conducted regularly in science faculty helped the students learn more easily because the practical conducted in the laboratories leaves an indelible mark on their mental set up. Seminars were frequently organized to bring out their dormant presentation qualities. Poetry writing, reciting, dramatic presentation, drawing posters, creative writing etc. not only helped polishing the students writing, reading abilities but also enhanced their interest in subject matter. It helped students to enliven their own thoughts, views, opinion and ideas. In economics & commerce problem solving methodology was also used. Students used green board to solve problem, while the teachers helped in explaining the mathodology which again helped developing their self confidence. In sociology topics like domestic violence, dowry system, child marriage students co-related the cases with their surrounding & then traced out the inner & truth underlying the cases which again helped

in polishing their ability to understand, predict & solve the problem. Experiential learning was done through field work of environmental studies and the field visit is powerful strategy that imparts students with practical and experiential knowledge of the subjects. In M.A. sociology we conducted project work, field work & other learning based classes. College level competitions on essay writing, rangoli, poster painting, extempore speech on various current topics were conducted. All these various coompetitions were conducted throughout the year to enhance the experiential learning of the students.

File Description	Documents
Upload any additional information	View File
Link for additional information	https://govtngcbkp.com/College.aspx?PageName=Project%20Work

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

During the session 2022-23, there was two complete ICT enabled smart classroom out of them one classroom is facilitated with interactive flat panel. All the three faculty ensured that at least one period per week is held in each class. ICT periods provision was made in the time table of each classes. Accordingly the subject related teachers prepared power point presentations, audio - video visuals, you tube video lecture & other methods to guide the students on difficult topics. For slow learners, classes with using ICT was conducted so that their interest in the topic grows and they understood topic well. It was also helpful for advanced learners as we provided various study material, links so that their knowledge takenup a positive growth. Link of online course material in the form of video lectures, powerpoint presentation etc provided to students on education portal of state government for the benefit of them. Besides during the covid pandemic teachers conducted online classees through Googlemeet even during offline classes students who were unable to attend college were asked to continue their study through online classes. In various subjects seminar, essay writing, poem recitation etc. were conducted online. Students came from remote areas do not have smartphones hence efforts were made to provide them maximum knowledge during college hours through audio-video visuals, lectures and other programmes. IQAC & college tried to provide more ICT facility. Every classrooms were facilitated with WiFi connectivity. Three computers were provided to students for

their academic use.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

11

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

4

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

02

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

19

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

For the session 2022-23, all collegiate annual exams are conducted by university. Besides this college also conducted internal assessment including unite test and pre-final exams according to the academic calendar of college. To maintain transparency in the process of unit tests and pre final examination, all these tests are held on time & their tentative schedule are displayed in the academic calendar. This calendar is again displayed on the notice board in all for the convenience of the girls. In addition on the very beginning of the session the principal & other professors give an elaborate description of the exam systems to the girls in order to prepare them mentally for the same. All the teachers conducted the unit tests as per the time table. After the tests all the evaluated copies are distributed to students to analyze their mistakes and drawbacks. So that they can improve & correct the answering pattern. Teachers also discussed common mistakes and drawbacks in answers. The teachers then discussed the queries of the students & also suggested improvements in this regard. Along with

this teachers also drafted questionnaires, conducted seminars, oral exams etc to improve their language skills, expression tactics & attentiveness. The post graduation class of sociology has semester system based on CBCS pattern includes seminar, assignment, field work and dissertation. All the students are Informed well in advance about the pattern to make them alert & active.

File Description	Documents
Any additional information	View File
Link for additional information	https://govtngcbkp.com/College.aspx?PageName=Internal%20Assessment

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

During the session 2022-23, our college adopted a very transparent time bound process of dealing with exam related grievances. At the very beginning of the session, under the presidentship of the principal a committee conducted a face to face meeting in assembly with all students. This discussion is held in three separate days for each faculty. During this interaction, all the students are carefully acquainted with internal assessment system, programme outcomes, course-outcome unit tests etc. Students are assured that all their difficulties ensuing problems will be attended to within the allotted time frame. Besides, all the students are given back their evaluated answer copies to seek their views of satisfactions regarding marks achieved. The college has a separate internal committee to re-assess the answer sheets & solve their problems. But note there's hardly any complaints regarding any discrepancy what so ever. The experiments performed in the lab by the students is immediately evaluated by the faculty and performance markks are assigned. If any description are reported by the students then they are resolved immediately by the related teacher and principal. The college IQAC committee works keeping in center the girls & their development. All their activities are observed guided, directed & during academic audit all their activities are tested & duely guided. Besides the Principal is alert & personally tries to sort out their problems.

File Description	Documents
Any additional information	View File
Link for additional information	https://govtngcbkp.com/College.aspx?PageName=Internal%20Assessment

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

During the session 2022-23, all the three faculties organized classes according to UGC guidelines, instructions of university and state higher education department. The students are provided counseling at the time of admission as per the need In the beginning of the sessions. During discussion & interaction session, students are made aware of the syllabus & the concerned teachers also introduced the sharing & helping technique with the students. Programme and course outcomes of all the programmes are uploaded in the college website and also pasted on the notice board, so that every student becomes aware of all the latest updates. All the teachers are directed to hold discussions with girl & motivated them to do their best. Students are given opportunity to interact with the alumni of the institute to gain the knowledge about programme and course outcomes. The post graduation class of sociology also discussed POs, COs before the students by the head of the department. All the teachers organized discussions and deliberation with the student according to university syllabus.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://govtngcbkp.com/College.aspx?PageName=POs%20%20PSOs%20and%20COs
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

For the session 2022-23, the methods of measuring level of attainment of POs, PSOs, COs were as follows :- Through direct exams, the knowledge and skill described by the course outcomes are mapped to specific problems on university exam and college internal

exam. The assignment provided to all the students and checked by the subject teachers time to time. The attainment of POs and COs were continuously evaluated by the college through periodic tests, seminars,, group discussions, pre final examination, oral tests, study tours and much more intellectual and extension activities such as NSS activities etc. To achieve this goal, through discussions, deliberation all the IQAC meetings necessary actions were taken to update the situation. All subject teachers were actively involved in assessment of outcome. Along with all this the co-curricular activities organized by college viz essay writing, poster, painting, rangoli, mehandi, etc. are evaluable to check their all round development. Besides the college NSS unit too played a vital role in polishing & nourishing their innate confidence, ability & understand the problems ways to tackle them etc. Along with this every session the internal assessment cell & external experts hold short-term lectures to guide them in choosing their careers . How to achieve what may be the tentative problems associated to it, they suggest remedies and ways to overcome them. The internal college cell also helped them to clear their doubts on receiving their feedback and analyzing the POs & COs as checked.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://govtngcbkp.com/College.aspx?PageName=Internal%20Assessment

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

219

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	https://govtngcbkp.com/College.aspx?PageName=Results

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://govtngcbkp.com/Content/23_54_Student%20Feedback%20Analysis%2002022-23.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

2

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Durring the session 2022-23, our college's attention is completely focused around the girls, besides sharing knowledge, establishing a creative atmosphere is a non-stop efforts put up by the college. Besides regular teaching; other activities includes the periodical events and other events which are shared with the girls. Organized debates, essay writing, speeches, colour rangoli and other such competitions helped in developing their creative ability and provided wings to their imagination & expression ability. Other departments too organized activities through which girls students developed an interest for the topics, they participated actively and got an exposure too. Besides all the academic staff are encouraged to attend seminars, webinar, workshop and faculty development programmes, along with this they are encouraged to publish their research papers in research journals. To make teaching effective and influensive college regularly holds classes in ICT through teaching and taught, Students participation they are prepared mentally for maximum enjoyment. Different lectures are organized on general

awareness, sexual inequality, environment security human rights, constitution etc. Speakers from various organizations delivered lectures on these topics and students are enlightened by them. Innovative techniques are applied every year for teaching environment studies, which has proved useful for the student and the teacher.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://govtngcbkp.com/Media.aspx?title=Media

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

3

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

1

File Description	Documents
URL to the research page on HEI website	https://govtngcbkp.com/College.aspx?PageName=Research%20Work
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

9

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

0

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	No File Uploaded

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

During the session 2022-23, NSS unit organized several awareness programmes. All the activities helped in developing their social

responsibilities and personality development. The NSS unit organized a seven day camp in village Khodari & girls organized awareness programmes as cleanliness, women's education, ill effects of illiteracy, child marriage, superstition, black magic, drugs, alcohol addiction through rallies and explained their disadvantages. NSS camp included different kinds of labour as constructing drains, cleaning the surrounding of the hand pumps also explained importance of cleanliness, keep pots and pans without water to stop mosquitoes breeding to avoid diseases like malaria, diarrhoea etc. After sunset girls organized short dramas, skit, street dramas songs and dance to teach them cleanliness and hygiene. All the cultural programmes were based on a social issue. Girls also done plantation. several other social programmes were organized in collaboration with organization like Gram Panchayat, Collectors office, Schools etc. . Many special days are celebrated viz Gandhi jayanti, Republic day etc to teach girls about human values, leadership and social responsibility. Several programs have been organized under the SVEEP activities such as a training program and a mega camp organized to make epic card, linking of aadhar to epic card, correction in epic card etc. Apart of this, several awareness programs have been organized for voter awareness such as speech, colour rangoli, quiz, poster making, slogan writing etc. As a result, Dr. Sumit Kumar Dey has been awarded the best professor nodal officer of the district by DEO.

File Description	Documents
Paste link for additional information	https://govtngcbkp.com/College.aspx?PageName=NSS
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

3

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

14

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

1826

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year**3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year**

0

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	No File Uploaded

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year**3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year**

1

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES**4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

During the session 2022-23, college was equipped with several essential facilities. Its furnished with 9 Departments and 11 Classrooms. The rooms were sufficient enough to accomodate all the students enrolled. There were four laboratories Botany-1, Zoology-1, chemistry-1, and Eco lab -1, Library with attached reading hall, N.S.S room, Sports room, Office room, Girls common room, IQAC room,

Staff room and Store Room, canteen and cycle stand. Two water cooler were available for clean purified water in the campus. All the class rooms were equipped with sufficient furnitures and green board. For ICT classes, there were one interactive flat panel (LCD touch screen), one projector with digital white board and two projecters with screen. This college had total 9 computers, 4 printers, 2 photocopy machines, 1 inverter, 16 CCTV Camera and 4 Fire Extinguisher. The girls common room too has sufficient chairs, two large mirrors attached wash room, sanitary pad vending machine and destroyer has been installed for health and hygiene. The library had 10203 books which have been arranged subject wise. We also had a wooden board to display student's position in the university merit list, this encourages the other girls to devote their precious time on studies. There is a vehicle stand for teachers and students. There was a indoor stadium and a play ground where girls play various games as kho-kho, badminton, kabaddi , carrom ,chess, volleyball etc. There was also a provision of first aid kits and toilet for the specially-abled.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://govtngcbkp.com/index.aspx

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

During the session 2022-23, This college had its own indoor stadium, open play ground and sports equipments and kits for sport activities. There were provisions for games like badminton, chess, carrom in the indoor stadium, while in the outdoor ground games like kho-kho, volleyball, cricket, javelin throw, shot-put, long jump etc were played. Besides girls compete on division, state and university level for which they practiced on the same ground. College had its own open shaded stage with podium and stairs to perform cultural activities and intellectual programmes. College had its own tents, carpets, lighting, sound systems, costumes (for skits and folk dance like karma, shaila and sua), wireless microphones, mandar (folk music instrument), chairs and decorative items for effective arrangements of cultural and sports activities. College had open ground with green grass for practicing yoga, teachers day, fresher's welcome day, NSS day, farewell, annual day, sports day, yoga day etc. On these occasion dance - solo/group, music, drama skit, speech etc. has been organized. Besides essay writing, poster painting, rangoli,

mehandi, hair style, slogan writing, salad decoration, cooking competition were held. All the first three winners were awarded trophies and certificates. The same goes with academics, where the toppers were awarded and honored on the college annual day by the chief guest. This was sufficient to encourage the average students. There was a separate cultural committee and sports department in the college. Gymnasium of college has a treadmill and

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://govtngcbkp.com/College.aspx?PageName=Cultural%20Facilities

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

13

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://govtngcbkp.com/College.aspx?PageName=Smart%20Class
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

6.21

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

During the session 2022-23, KOHA library automation software for integrated library management system (ILMS) was installed during the session and barcodes were pasted on books. It is ready to use in next academic session. There were 10203 books of various subjects. There was a reading hall attached to the library, which is a favourite place for students and teachers. A computer was provided in reading hall for the students for their academic purpose. Reading hall was used by the students and teachers to read news papers, books and magazines. Three books were issued to students simultaneously from the library. In this area, where the financial condition of most of the students is not good, the library proved to be very helpful in fulfilling their reading desire. Apart from the curriculum, general studies and other literary books available in the library were helpful in increasing the knowledge of the students. A library committee has been constituted in the college, which reviewed the various facilities and rules time to time and submits suggestions. Books are purchased every year according to the budget received by the government. The library has subscription of N-LIST from April 2023 and it is being used by teachers and students. A WI-FI facility was available in the library and reading hall. The records of visiting library and reading hall were kept. The rules for issuing books had also been relaxed as per the convenience of the students. CCTV cameras had been installed in the library for security.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://govtngcbkp.com/index.aspx

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	B. Any 3 of the above								
<table border="1"> <thead> <tr> <th data-bbox="86 360 550 421">File Description</th> <th data-bbox="555 360 1476 421">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="86 427 550 521">Upload any additional information</td> <td data-bbox="555 427 1476 521" style="text-align: center;">View File</td> </tr> <tr> <td data-bbox="86 528 550 698">Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)</td> <td data-bbox="555 528 1476 698" style="text-align: center;">View File</td> </tr> </tbody> </table>	File Description	Documents	Upload any additional information	View File	Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File			
File Description	Documents								
Upload any additional information	View File								
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File								
4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)									
4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)									
3.25									
<table border="1"> <thead> <tr> <th data-bbox="86 1023 550 1084">File Description</th> <th data-bbox="555 1023 1476 1084">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="86 1090 550 1151">Any additional information</td> <td data-bbox="555 1090 1476 1151" style="text-align: center;">View File</td> </tr> <tr> <td data-bbox="86 1158 550 1218">Audited statements of accounts</td> <td data-bbox="555 1158 1476 1218" style="text-align: center;">View File</td> </tr> <tr> <td data-bbox="86 1225 550 1386">Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)</td> <td data-bbox="555 1225 1476 1386" style="text-align: center;">View File</td> </tr> </tbody> </table>	File Description	Documents	Any additional information	View File	Audited statements of accounts	View File	Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File	
File Description	Documents								
Any additional information	View File								
Audited statements of accounts	View File								
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File								
4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)									
4.2.4.1 - Number of teachers and students using library per day over last one year									
10.23									
<table border="1"> <thead> <tr> <th data-bbox="86 1666 550 1727">File Description</th> <th data-bbox="555 1666 1476 1727">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="86 1733 550 1794">Any additional information</td> <td data-bbox="555 1733 1476 1794" style="text-align: center;">No File Uploaded</td> </tr> <tr> <td data-bbox="86 1800 550 1895">Details of library usage by teachers and students</td> <td data-bbox="555 1800 1476 1895" style="text-align: center;">View File</td> </tr> </tbody> </table>	File Description	Documents	Any additional information	No File Uploaded	Details of library usage by teachers and students	View File			
File Description	Documents								
Any additional information	No File Uploaded								
Details of library usage by teachers and students	View File								
4.3 - IT Infrastructure									
4.3.1 - Institution frequently updates its IT facilities including Wi-Fi									

During the session 2022-23, all the official works were done through this medium. The salary of officers, office staff, preparing the budget and presenting them were all done digitally. Therefore, all the computers have to be kept maintained and updated. The college also had broad-band connection as such wi-fi facility is spread out in the whole campus, hence according to the speed of internet this too had to be updated. College had 9 computers, 5 printers, 2 photo copiers, 2 projector with internet connection. During the year 2022-23 college increase and updated on its IT facilities. Such as college has one interactive flat panel (LCD touch screen) and purchased one digital whiteboard with projector for smart classroom this year on the date of 30.12.2022 and 2computer purchased on the date of 21.10.2022 .The institution had acquired smart board and projectors for enhancement in lesson delivery mechanism. Although the college is facing budget crisis yet with the limited resources on hand the college is making efforts for Purchasing more systems. With the recommendation of the jan bhagidari samiti, a data entry operator has been appointed who along with several office work also maintained IT facilities. Whole college campus covered with WiFi facility which was also available for the students. During the covid period, as per the government guidelines online classes had been conducted by the all teachers so college provided them the facility of tripod stands for their smartphones.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://govtngcbkp.com/College.aspx?PageName=Smart%20Class

4.3.2 - Number of Computers

4

File Description	Documents
Upload any additional information	View File
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution

C.10 - 30MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

2.04

File Description	Documents
Upload any additional information	View File
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

During the session 2022-23, there was IQAC, Staff Council and Janbhagidari committee for evaluation and taking decision on maintenance and utilization of physical, academic and support facilities. There were various internal committees for maintenance and utilisation of various facilities, who decided on the work to be done according to priority. There was responsibility of teachers for teaching learning process. The maintenance of infrastructure were done by the PWD department and Jan Bhagidari Samiti, and they did their job perfectly. At the end of the session, stock verification of all departments were done perfectly by the authorised team appointed by the principal. Laboratory - practical works were done under the guidance of subject teachers and lab technicians and maintenance of laboratories were done by both. Purchase committee purchased all things as per rule and demand of various departments and ensured its quality. Eco lab - collected waste material and converted them to useful products which were collected & preserved.

in the eco lab. Library : - The principal being the head often holds meetings with the library committee & taken important decisions related to books. The books are bought as per the demand list of the department. Sports complex :- sports incharge maintained sports activity and sports equipments. IT facilities maintained and updated by a data entry operator. Canteen :- It has been strictly advised to provide healthy and hygienic snacks on reasonable rates and maintains cleanliness, which is checked by the staff.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://govtngcbkp.com/index.aspx

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

507

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	No File Uploaded
5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	B. 3 of the above
File Description	Documents
Link to Institutional website	Nil
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File
5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
505	
5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
505	
File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File
5.1.5 - The Institution has a transparent mechanism for timely redressal of student	A. All of the above

grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

17

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

60

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

7

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The main aim of college is to make the student vigilant and to empower them through active participation in all the collegiate programs and bodies. As per the direction of CG Higher education department. Every year student council is made. During the session 2022-23, all the office bearers listen to the problem and complaints of the girls and represented them to administration on their behalf and broughtout a solution for them. Along with the IQAC, cultural, sports, library, cleanliness, anti-ragging committees had students as member. They participated in meetings and presented their suggestions for development of the college. The annual sports day and various cultural function were organized. The environment club directed the girls to maintain the flower pots, do fresh plantation, take care of the plants, so that the greeneries were preserved all the year. Besides all the member of the NSS unit organized various awareness rallies and programs and cleanliness drive in the campus and else. Girls spread awareness through skits, street dramas , songs etc to make plastic free society and campus. College also had a reading club, seniors girls operated it and guided the juniors. Besides, the seniors also instructed, directed and trained the juniors for solid waste management. The leader of the 7 day NSS Camp who leaded, directed and instructed the juniors to lead the camp so that they learnt the leadership role. A part from this girls independently organized & managed the programme of fresher's day and farewell day.

File Description	Documents
Paste link for additional information	https://govtngcbkp.com/photo_gallery.aspx#
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

58

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Our college has created an alumni association and it is registered on . During the session 2022-23, For the registration, registration fees of 5000 Rs has been paid by the college on 27th june 2022. Alumni association contributed significantly for the development of the college by their efforts. They organized lectures about career guidance for the current students studying in the college. From time to time the whole union holds meeting where important decisions regarding the development of the college has been taken. Besides, two members from alumni was also included in IQAC and Janbhagidari commitee. Members actively attended the meetings and discussed various issues and given suggestions for development of college. Besides that the council organized environmental awareness activities throughout the year.

File Description	Documents
Paste link for additional information	https://govtngcbkp.com/College.aspx?PageName=Alumni
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

During the session 2022-23, students belonged to various social, economic background and were keenly interested in higher studies. The main aim of the institution was to provide a congenial atmosphere to bring out their innate qualities. They do not only gained knowledge through various activities but also developed a strong personality. All the activities of the college were student oriented. Along with studies, all other activities removed their hesitation and enabled them to understand their own strength and weakness and through various activities developed their personality. Many programmes organized to foster and encourage innovation and creativity. Besides through student council, NSS etc their leadership capacity was developed & polished. Throughout the academic session several competitions of debate, essay writing, speeches, questionnaires etc, were organized, through which their thought process and mental development was enhanced. All these events were organized and managed by the students with active participation. Teachers played a vital role in implementing the vision and mission of the college by being proactively involved in the decision-making process. Along with these, other committees were made including students for their overall development often meetings were held by these committees and decision related to their welfare and development were taken. IQAC, Jan Bhagidari, Library and Sports committees, students were actively involved, through active participation their problems and better development scopes were

discussed. In all the decisions of college welfare the Principal, Staff members, alumni, present senior batch, honorable citizens of the city were included and their advices were taken into consideration.

File Description	Documents
Paste link for additional information	https://govtngcbkp.com/College.aspx?PageName=Vision%20Mission%20and%20Objectives
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

During the session 2022-23, our college worked according to the directions of Higher Education Department of Chhattisgarh government. All the collegiate activities were directed by Higher Education Department of Chhattisgarh government. Hence it was completely transparent and decentralized. The Principal was being the head created several committees. These committees had freedom to adopt new working culture, new ideas for smooth and transparent functioning of the administration. Teachers had freedom to adopt creative and innovative way of teaching learning. All the teachers supervised and executed various departmental activities throughout the year. All teachers had prerogative to introduce creativity and innovative practices. The staff council of the college, who described about the policies and related issues based on suggestions of staffs and further action are decided & taken. Funds were utilized according to demand of different department. In regular purchase committees meeting, all the demand letters of different departments were taken into consideration and the budget is divided as per priority and recommendation. On regular intervals Jan Bhagidari committee too hold meeting and for college development the expenses required is sanctioned after discussions and recommendation. At the end of academic session the IQAC meeting was held in which all the works done and achieved were discussed and the coming years work plan was chalked out. The admission committee, scholarship committee, exam committee, sports, store, library etc are formed and work division among the office employers is ascertained. Students were included in various activities to develop their management and leadership skills.

File Description	Documents
Paste link for additional information	https://govtngcbkp.com/College.aspx?PageName=Committee
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

During the session 2022-23, college worked under the policies of Higher Education Department of Chhattisgarh government. Academic calendar was followed by all college staffs and its proper deployment was directly monitored by principal and senior teachers. Since the college budget sanctioned by governments meagre as compared to the demand a list of the very essential commodities was chalked out in the very beginning of the session, so that the best could be availed from the little that is available. To meet the other expenses, fund request letters were sent to public representatives, the honorable collector and MLA for financial co-operation. Several retired educationists donate important magazines and books to our library, this made the library rich. Learning and teaching related plans were chalked out in the beginning of the session, the academic committee in its very first meeting decided on course completion, implementation of new methods of imparting knowledge and the valuation process. A new academic set up was presented through the academic calendar. This was monitored in regular intervals in the meetings through academic audits. Through N.S.S. cultural activities, Sports and other academic events plans were plotted to help in a complete personality development of the students. College provided a platform to encourage the students for self employment by developing their entrepreneurial skills. Three Value Added Courses started for the skill enhancement of the students.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://govtngcbkp.com/College.aspx?PageName=Minutes%20of%20Action%20Taken
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

During the session 2022-23, all the policies and rules were based on the instruction of Higher Education Department of chhattisgarh government. The policies were pre-planned by the government. Different committees were made for implementation of several works effectively. Our college had a code of conduct which has to be followed strictly by everyone. All the colligate administrative work were conducted in a democratic & transparent way. For every week the Principal had to seek the permission from the committees at the meeting venue: he could not taken any decision independently. In college the appointment of Assistant Professors were based on selection through public service commission of chhattisgarh. All the guest lectures were appointed following the guide lines laid by UGC and Higher Education Department in a transparent process. All the service rules procedures, recruitment, and promotional policies are as per directives of Higher Education Department, Chhattisgarh and UGC guidelines. All the academic and non academic members receive their promotion according to prescribed rules. The college internal policies were made through IQAC, NSS and Jan Bhagidari committees united decisions. The major committees, councils and cells were as follows

1. IQAC
2. JANBHAGIDARI
3. ADMISSION
4. EXAM
5. PURCHASE
6. NSS
7. REDCROSS
8. LIBRARY
9. SPORTS
10. SCHOLARSHIP
11. RTI

12. ANTI SEXUAL HARRASSMENT CELL**13. GUEST LECTURER APPOINTMENT COMMITTEE**

File Description	Documents
Paste link for additional information	https://govtngcbkp.com/College.aspx?PageName=Code%20of%20Conduct
Link to Organogram of the institution webpage	https://ap.govtngcbkp.com/common/webserver/uploads/6-2-2-4476b929163094732420723227610945384.jpg
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user inter faces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies**6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff**

Being a government college this college worked under the policies of Higher Education Department of Chhattisgarh government. The welfare measure for the teaching and non-teaching staff were decided by the regulations and policies of the Government and it is modified time to time when recommendations of the pay commissions were accepted. During the session 2021-22, the Institution had following welfare measures for teaching and Non Teaching Staff as per the Chhattisgarh Government Rules -

1. Salary as per UGC Guidelines and 7th pay recommendation
2. 3% annual increment for regular employees after completion of their probation period.
3. Tribal area allowance
4. HRA as per government rules
5. PH.D. DEGREE BENEFITS
6. Faculty members are encouraged for orientation /refresher ,seminar /webinar as per their eligibility.
7. GPF, CPS and other benefits
8. Every year 10 Earned Leaves for teaching staff and 30 Earned leaves for non-teaching staff.
9. Casual Leaves, Earned Leaves, Tribal area special Casual Leaves, Maternity leave for 6 months, paternity leave for 15 days.
10. Child care leave for female employees
11. There is a festival advance ,grain advance and washing allowance scheme for class fourth employees .
12. Class fourth employees getting clothing allowances 1.The employee can get 50% of GPF advance or Part-final after 10 year of regular service .
- 13.All the employees were allowed to apply for reimbursement of the medical bills.
- 14.Sabbatical leave were allowed for the teaching staff to undertake study and research and Duty Leave for attending seminars etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

1

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

2

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

During the session 2022-23, the institution had an effective Performance Appraisal System for teaching and non-teaching staff as laid down by the UGC and the Higher Education department. The annual performance of all academic & non academic staff were evaluated through annual confidential report. According to the guidelines of UGC & direction of Higher Education Department of Chhattisgarh government. All the regular academic staff were required to fill up the Performance Based Appraisal System (PBAS) proforma. Besides all the teaching & non-teaching members were required to fill up the confidential report at the end of the session and it filled by them. The report were evaluated by the principal & sent to directorate Higher Education Department. The performance of the teaching staff and non-teaching staff were also evaluated by the principal through the feedback forms acquired from the students. For the promotion of academic staff their previous three years annual confidential report (ACR) is reviewed, marks provided & processed while non - academic staff are promoted as per seniority by the Higher Education Department. Along with confidential report (CR) their five years of achieved landed property details were declared by themselves, as such all the employees were alerted & motivated the whole year round for enhancing their achievements. All the academic staff mentioned their research works, paper publications, seminars, workshop details in their PABS proforma. They were hence motivated to actively attend & achieve these certificates.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Our college is a government institution. During the session 2022-23, It followed all rule and regulations which received from Chhattisgarh government. The spectrum of the audit work includes all financial transaction. The college maintained its cashbook and stock registers as per the guidelines followed in the government offices. The last external Financial audit was conducted by Account General of Chhattisgarh on dated 13.03.2019. Request letter for external audit sent to department of Auditor General. Chhattisgarh in 2018-19 but due to covid -19 it is not completed till now. Annual expenditure from Janbhagidari fund is audited by chartered accountant regularly. Any queries or objections raised by the chartered accountant during the audit of these funds are rectified immediately. So far, no serious objections have been raised and for the last session audit was also done successfully.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

7.03

File Description	Documents
Annual statements of accounts	View File
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Being a government college during the session 2022-23, all the funds were received from Higher Education Department of chhattisgarh government. Since college is not affiliated to 12 B in UGC, so UGC does not give any funds. The budget received by higher education department chhattisgarh government is spent on top priority basis. Allotted budget on different head & the fund is spent on that head only & the Principal has to be alert along with the DDO officer in this matter. During the session all the department provide their demand letters. After the budget allotment along with the demand letter, the purchase committee conducted- meeting & according to the decisions taken there by essential committees. Things were purchased which includes, chemicals, sports goods & other essential furniture which are useful for the students welfare. After the recommendation of purchase committee all the commodities were purchased according to the rules as per the quotations received a comparative chart was made and order was placed to the related firm to supply the goods in the limited period. All the goods were checked & tallied with the list by the stockholder maintain the records. Besides the Jan Bhagidari Committee conducts meetings on regular intervals and for the teaching of the students other essential things were bought according to the recommendation of the committee.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

During the session 2022-23, the IQAC committee conducted meeting on regular intervals along with other colligate committees & on receiving their suggestions and apt decisions were taken. During the session there were three main meetings conducted by the IQAC. Normally our college has adopted the following process to do practices through IQAC.

1.To prepare a work plan - At the end of each session the IQAC committee holds a review meeting. After the review a fresh plan each chalked out for the new session, a new calender is made which includes a list of academic, non academic activites besides a list of repair work of the in infrastructure is also prepared.

2.Quality improvement based on feedback -A quality improvement scale is set up based on feedback received from students of different areas and sessions. On the basis of the feedback received all efforts are taken to focus on quality improvement.

Here are two main practices institutionalized as a result of IQAC initiatives during the session 2022-23.

1. KOHA software installed for automation in library and subscription of N-LIST has been taken through IQAC initiatives. This was very challenging task completed successfully.

2. Four value added courses (certificate programmes) has been started by the college i.e. Art & Craft, Spoken English, Turist Guide and Life education, and all the three above said courses completed very successfully. After the completion of the courses, certificates were distributed to all related passout students.

File Description	Documents
Paste link for additional information	https://govtngcbkp.com/College.aspx?PageName=Minutes%20of%20Action%20Taken
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC committee formed in 2016 reviews the annual work of the college. During the session 2022-23, IQAC inspected the teaching learning process & infrastructure too. There were threemeetings

organized during the session and the discussions held helps in chalking the work plan - such as

1. In present techonological system along with chalk and duster the ICT has to be used, hence emphasis on ICT is to be used. Its ascertained that at least one period per week should be conducted through this method. Besides the use of projector and increase in their number is ascertained also remould the classes in to smart classes.

2. During the session,the IQAC committee conducted a academic audit of the college and prepared a report on the basis of which review of all the departements was done and apt suggestions and directions were given and followed.

Here are two examples of institutional reviews and implementation of teaching learning reforms facilitated by IQAC during the session 2022-23.

1. An interactive digital whiteboard with projector has been purchased on the date of 30.12.2022 for the increase of ICT facilities. It was a great effort made by college through IQAC and It helped very preciously for all student and teachers to improve their teaching learnig abilities.

2. Subscription of N-LIST has been taken through which we have access of e-books and e- journals.

File Description	Documents
Paste link for additional information	https://govtngcbkp.com/College.aspx?PageName=Minutes%20of%20Action%20Taken
Upload any additional information	View File

<p>6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)</p>	<p>C. Any 2 of the above</p>
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File Description	Documents
Paste web link of Annual reports of Institution	https://govtngcbkp.com/College.aspx?PageName=Minutes%20of%20Action%20Taken
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Our college mission is "To empower girls with quality education" as such the college is continuously making strong efforts to empower the girls. During the session 2022-23, several programmes were conducted on gender related issues.

1. The NSS Camp organized skits, dramas & music on the theme dowry, illegal abortion, child marriage, girls child education, maintenance of health & hygiene, through which girls were made aware of the ill effect of these malpractices to society & girl.
2. On freshers day, Principal delivered lecture to aware about girls related issues.
3. On children day, through skits, dramas, rangoli etc propagated the theory of gender equality.
4. CCTV Cameras had been installed all over the campus.
5. A discipline committee strictly vigilant on all the activities in the campus.
6. Anti ragging and antisexual harassment cell was also there.
7. There were help desk and complaint box in college premises where girls drop their complaint letters.
8. All the teachers counseled the girls time to time when the

student suffered with any problem.

9. Common room, sanitary pad vending and destroyer machine were also available for the students.

10. The washroom was just adjoining to it sufficient seating arrangement, lightt and fans.

11. National girls child day

12.. International womens day

13. Girls safety programs

14.Women empowerment programs

15. Anti sexual harrassment program

16. World human right day celebrated.

17. Poshan Pakhwada health camp.

File Description	Documents
Annual gender sensitization action plan	https://govtngcbkp.com/Content/7.1.11%20gender%20sensitization%20program_18_72.pdf
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://govtngcbkp.com/Content/7.1.1%20Facilities%20for%20Girls_37_72.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

During the session 2022-23, our college had following management facilities for biodegradable and non biodegradable wastage. Solid waste management :- The college administration ensured that these solid wastes were duly collected within stipulated span of time .The college had a green campus which was maintained by the staff and the students, efforts were made to keep it clean and green. All the class rooms, office, library, laboratories had dustbin; All the girls were asked to use it. All the biodegradable waste was collected and dumped in a decomposition pit so that it gradually changes in to manure. Along with this a new initiative of "best with waste" and "employment with study" most of the waste materials were converted to decorative pieces. All these were preserved in the environment lab, where in environment studies practical; girls used plastic bags, old newspaper and made useful and decorative models. College had connected drainage system where all the water automatically flowed in to the municipalities drain line. The sanitary napkins were disposed off in incinerator machine available in the college. Liquide waste - College had soak pits for of waste water. Hazardous chemical waste management - All the waste of laboratories were collected and disposed off in a separate hole. e-waste management :- e-waste can not be disposed off without government permission, hence those that could be repaired were done and re used and the other were kept away in the store room.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

B. Any 3 of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

B. Any 3 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

<p>7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading</p>	<p>B. Any 3 of the above</p>
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File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

<p>7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).</p>
<p>Our college is situated in a rural area and it is the only girls college. During the session 2022-23, girls admitted here from various remote areas with weak financial conditions and of different social standerd. Students belongs to various communities, religion, social and financial backgrounds studied together in an inclusive</p>

atmosphere. On different occasions, girls performed folk dance, songs, skits, dramas and street dramas in chhattisgarhi language which helped in developing their feelings of respect for chhattisgarhi culture. The N.S.S. unit through street dramas, dramas, dance etc reflected the social injustices, superstition, black magic to awaken the villagers against these social evils. Besides on various other celebrations as republic day, independence days, Gandhi jayanti, youth festival, constitution day, children day, women day, polling day girls of different communities together participated in the programmes and developed a communal harmony. On the good will day taken oath and essay writing competitions were organized and on national unity day along with taking oath of unity, unity rallies, essay writing speech competitions were organized to enhance their moral values. Besides N.S.S. Camp, all girls visited the village to study their life style and values which helped in moulding their character. All programmes were celebrated by organizing cultural programmes, essay writing, poster painting, rangoli, debates etc. Which helped in arising and nourishing the cultural and moral values of the students. On the armed force day student respected the soldiers for their sacrifices for the security of country.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Our college fully abides by the constitutional values. Being a girls college it continuously makes efforts for equality and prepare them for an equal place in society. During the session 2022-23, the preamble of the constitution was displayed at the main entrance, which emphasizes on constitutional values of independence, equality, friendship and secularism. Everyone who enter the institution automatically have a glimpse of this board. Fundamental duties and right was displayed on a board. Hence all those who passed by do have an attentive look at these board. Constitution day was celebrated on 26th November and on this occasion several programmes were organized where preamble of the constitutions was read out first. Student were acquainted with the importance of the constitution through the lectures delivered by teachers. Essay and

speech competition on fundamental rights, duties and policy directives also organized. On Republic day, after flag hoisting, teacher delivered lectures on the importance of constitution in democracy. On the good will day, Environment day, women day, children day, voters day, Unity day students were enlightened with moral duties and rights to become a good citizens. Sensitized them to become a responsible driver of vehicles on road. Besides, birth anniversary of great man like Nehru ji, Ambedkar ji, mahatma gandhi, subhas chandra bose, vivekanand jayanti also celebrated to inspire students by their deeds and motivate them for social work. For the elections, girls taken active part in the sweep programme where student awared the voters to cast their valuable votes for democracy.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://www.govtngcbkp.com/Content/7.1.9%20Programs%20for%20sensitization%20toward%20Constitution%20Obligations%202022-23%20final_55_72.pdf
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

A. All of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

India has a special niche in the world map due to its variety of cultures. We have a rich variety of languages, eating habits, living standard, colorful festivals, which add grace & color to Indian life. Despite this variety there is a strong bond of national unity & a underlying spirit of integrity. This college is situated in a tribal belt of C.G. which is a complete cell of cultural variety. During the session 2022-23, several events were organized by the college to maintain the national unity & integrity. The events were used to promote integrity and brotherhood among the students. Following events were organized.

12th January - Swami Vivekanand Jayanti.

23rd January - Subhash chandra bose Jayanti

24th January-Girl child day

25th January - Voters day

26th January-Republic day

8th March-International women day

23rd March- Shaheed Divas .

5th June-Environment day

21th June- Yoga day

15th August-Independence day

5th September-Teacher day

8th September -Literacy day

2nd October - Gandhi Jayanti

31st October -National unity day

26 th November - Constitution day

1st December - AIDS Day

10th December -Human Right day

Besides on the birth anniversary of several great leaders programmes were organized through lectures girls were motivated for unity & integrity by citing examples of the lives & works of great man.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

During the session 2022-23, following were two best practices successfully implemented by our college

Title of the Practice -Best of Waste & Cleanliness .

Objective of the Practice:- To develop a sense of responsibility to keep environment clean and to develop cleanliness habit,

The Practice : - Eco club has created various useful and decorattive things from waste under the theme 'Best of Waste'. Everythings, created through this practice are kept safe in environment lab and from time to time, on the occasions of various programs, the exhibition of tthese items is organized for environmental awareness.College organized awareness and cleanliness program by NSS

unit and other students. Rallies were organized to make people aware of the disadvantages of plastic.

Evidence of Success :- On Environment day college organized skits, songs & lectures related to environment and plantation. NSS camp worked on the theme of cleanliness. Problem Encountered- There was no sufficient staff of cleanliness and watering of the campus, which had to be maintained by the staff and students.

Best Practice - 2 Models Created in Zoology Lab.

Objectives:- To provide the students a suitable mini museum to develop a detailed understanding of the animal kingdom by exploring the physical, morphological and physiological characteristics of animal.

Practice - It is own creation of students by clay arts and an exhibition was organized in zoology lab.

Evidence - photographs attached.

Problem encountered - It was very time taking and extra time were arranged for the creations.

File Description	Documents
Best practices in the Institutional website	https://www.govtngcbkp.com/Content/Best%20Practice%201%20Best%20of%20Waste%202022-23_50_43.pdf
Any other relevant information	https://www.govtngcbkp.com/Content/Best%20Practice%202%20-%20Zoological%20Clay%20Model%202022-23_51_43.pdf

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

During the session 2022-23, college worked its best to prepare students for every steps of life to face all the challenges of life for all round development. Career guidance and motivation also given as many student are trying for PSC exams and higher studies. Along with curricular activities, extracurricular activities were organized to bring out their talents. For improving aesthetic

experience, our college had a well maintained college campus, clean washrooms, and seating spaces with very friendly and familiar environment. NSS cadet also tried to participate in the Republic day parade and in the state level NSS camp. College organized mehendi, rangoli, hair styling, cooking, salad decoration competition to mould their careers as beautician & seek self employment. There was a multidimensional concept that finally concentrated upon the all-round development of the student. The college taken initiatives of education with employment as "best with waste" through this students learnt to use waste materials to create useful and attractive things as piggy banks, flower pots, pen stand, ear rings, bracelets, neck lace, photo frames, paintings etc by staff contributory funds. They sold it in stalls. Through It students were mentally prepared for self employment. Under the elevation of college experiences, the institution strived hard so that the student of the college achieved exceptional results in the final examinations of university. Through various methods college girls were continuously prepared socially, mentally, financially and morally to be able to face the challenges of society later on.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

College has a plan for its development in next academic year.

1. College will make efforts to start more value added courses and motivate more students to enroll on it.
2. College will make efforts at higher level to start new post graduation programmes.
3. College will organize more co-curricular and extracurricular activities such as celebration of special days, awareness programmes for students.
4. Career guidance programmes covering more areas of career like government, non government jobs, self employment through business.
5. Plantation program will be done in large scale including plantation of medicinal plants and space of garden area will be increased by filling low and deep land area with soil. A drip

irrigation system will be extended for watering ingarden and pots.

6. College will make efforts at higher level for appointment of regular librarian and sports teacher.

7. National Seminar, workshop will be conducted on research methodology and intellectual property rights and NEP.

8. Basic infrastructure will be increased and developed more in all fields such as facilities regarding library, sports equipments, stage, ICT equipments etc.

9. Functional MOU's will be done with other institutions for collaboration in faculty and student exchange.

10. A blood donation camp will be organized through red cross unit.

11. Voter awareness camp also will be organized through systematic voters education annd electoral participation (SVEEP) programmme.

12. NSS camp will be organized in large scale

13. More reference and text books will be purchased in library.